

# Booking Form

**Course Title:** Essentials: Assessing Fitness to Plead & be Interviewed

**Date:** Thursday 14th November 2024

**Venue:** Horizon Leeds, 3rd Floor, 2 Brewery Wharf, Kendall St, Leeds, LS10 1JR

**Timings:** 12.00pm Lunch & Registration, 12.30pm Welcome & 4.30pm Close.

**Course Fee:** £250.00

This course is suitable for all mental health & learning disabilities professionals along with police & appropriate adults and is worth **3** CPD points.

**Course description:** This seminar gives you a good understanding of the processes, you will learn the difference between the assessments of fitness to be interviewed by the police & fitness to plead in court.

**Aims and objectives during/after the course:**

1. Give evidence in court to support findings
2. Understand the process of assessing fitness to be interviewed & fitness to plead

## YOUR DETAILS

**PLEASE PRINT YOUR DETAILS IN BLOCK CAPITALS**

**Title.....First Name.....**

**Surname.....Job Title.....**

**Speciality.....**

**Trust/Organisation.....**

**Work Telephone.....Mobile.....**

**Email.....**

**Dietary.....Other.....**

**Signature.....Date.....**

## BOOKING & PAYMENT OPTIONS

**COURSE FEE:** £250.00

**ONLINE:** Please visit [www.andrewsimscentre.nhs.uk](http://www.andrewsimscentre.nhs.uk) and pick the course you would like to attend to book and pay.

**TELEPHONE:** With debit or credit card 0113 855 5638

**INVOICE:** Please send a copy of Purchase Order with delegate details/Trust/PO Number to [andrewsimscentre.lypft@nhs.net](mailto:andrewsimscentre.lypft@nhs.net)

**LYPFT INTERNAL TRANSFER & STUDY LEAVE** Please email

[andrewsimscentre.lypft@nhs.net](mailto:andrewsimscentre.lypft@nhs.net) with the following information:

Budget Holder Name & Email.....

Budget Code.....

Budget Holder Signature.....

Budget Transfer will occur in **NOVEMBER** 2024

**ALL PAYMENTS MUST BE RECEIVED IN ADVANCE OF EVENT**

## RESERVATION & CANCELLATION POLICY

Cancellations must be received in writing at least two weeks prior to the course date to be entitled to a refund, which will be subject to a 20% administration fee. We regret that cancellations received after this date cannot be refunded, and refunds cannot be made for failure to attend the event. For further information on the conditions of booking, please [click here](#).

## FURTHER INFORMATION

The Andrew Sims Centre is part of Leeds and York Partnership NHS Foundation Trust. Your personal information will be stored and processed by the ASC, Stripe and HMA according to the General Data Protection Law. If you would like further information about this please contact us. Your personal information will be used by the ASC to process your application to attend our events.